Be a List Screen Ninja!

Dennis D. Elledge
Joshua VanNoy
Derby Public Schools



Filters, Views and Live Tiles… Oh My*

- **Filters** - **What** information is displayed
- **Views** - **How** that information is displayed
- **Live Tiles** - **Shortcuts** to that information

These are all used in combination to have Qmlativ display the information you want to see, the way you want to see it… as ***List Screens***



* *We're a Kansas district, we couldn't help including a Wizard of Oz reference*

The Fine Print



Before we begin our training, some information to know:

- Only 1:1 fields can be added to Views
- Some fields we show may not be available to you
    - Please see your district's Q administrator
- Fields in online forms can't be added to Views unless they are custom fields
    - Please see your district's Q administrator

How to be a List Screen Ninja - White Belt

- New to Qmlativ and List Screens
- View Menu
- Filter Menu
- More Menu

DEMO



How to be a List Screen Ninja - Yellow Belt

- Adjust and sort columns (Note impact on ‘Search’)
- Add a basic filter
- Note the ‘(modified)’ indicator

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How to be a List Screen Ninja - Orange Belt

- Add columns
- Advanced Filtering
- Filter QuickView

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How to be a List Screen Ninja - Green Belt

- Add Calculated totals, Export to CSV/Report
- Save a View
- Save a Filter

DEMO



How to be a List Screen Ninja - Blue Belt

- Create **Live Tiles** from ***List Screens***
- What is saved and applied when a ***Live Tile*** is clicked

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How to be a List Screen Ninja - Brown Belt

- Advanced column/field navigation
- Super User visibility management
- Publish ***Live Tiles*** to ***Dashboard Library***

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How to be a List Screen **Ninja** - Black Belt

- Ninja Level
  - Change the default view for a list screen for an entire district

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How to be a List Screen Ninja - Summary

How do you become a List Screen Ninja?

- **Practice** creating and publishing ***List Screens*** and ***Live Tiles***



Questions

- Thank you for your time
- Questions?

- Contact Info:
  - Dennis Elledge (delledge@usd260.com)
  - Joshua Vannoy (jvannoy@usd260.com)

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